Two nos. of One Week Management Development Programme on Laboratory Quality Management System & Internal Audit as per IS/ISO/IEC 17025:2017 from 02/12/2024 to 06/12/2024 and 09/12/2024 to 13/12/2024 at Kolkata, West Bengal.

Coverage: The course gives a structured and comprehensive interpretation of the requirements of ISO/IEC 17025:2017 for implementation in Testing and Calibration Laboratory along with the requirements of accreditation by NABL and also includes planning, managing, conducting and leading the internal audits of Testing and Calibration Laboratory etc.

Eligibility Criteria: MSME entrepreneurs and/or their managerial, supervisory & technical staff having Minimum Class XII pass.

Course Fee: For General Candidates: Rs.400/- **(To be paid after selection).** Fees exempted for SC/ST/Women/Physically Handicapped & Ex-serviceman Candidates.

Certificate: Certificates will be awarded after successful completion of the training programme.

Age: 18 yrs. & above.

Place of Training: MSME-Testing Centre, 111 & 112 B. T. Road, Kolkata-700108.
Timing: 11:00 A.M. to 5:30 P.M.

Last date for Submission of Application: 25.11.2024 along with copies of Age Proof Certificate, Caste, Qualification, Udyam Registration No. etc. at MSME-Testing Centre, Kolkata.

Interested candidates may apply in prescribed application form to: Joint Director & HoO, MSME-Testing Centre, 111 & 112 B. T. Road, Kolkata-700108. Only hard copies of applications with documents will be accepted.

Place, Date & Time of Interview: MSME-TC, Kolkata, **26/11/2024** (Tuesday) at 11:30 A.M.

Contact Person: Shri Alak Kr. Mitra, Asstt. Director (Gr.-I), IEDS Contact No. 7838963889, e-mail: alak@dcmsme.gov.in **/ Shri Suvankar Santra, Asstt. Director, IEDS,** Contact No. 9007766660, e-mail: suvankar.s@dcmsme.gov.in

Format of application is available in the website of the Institute www.rtcer.gov.in.

N.B. - No separate call letter will be sent for attending the interview & no TA/DA will be paid for appearing in the interview. Original documents in respect of qualification, age, caste etc. are to be brought on the date of interview.

Joint Director & HoO, MSME- Testing Centre
111 & 112, B.T. Road, Kolkata
Telephone No.: 033-2577-0686/2482
Email ID: dctc-er@dcmsme.gov.in   Website: www.rtcer.gov.in

Government of India
Ministry of Micro, Small & Medium Enterprises
MSME – Testing Centre
111 & 112, B.T. Road, Kolkata – 700108, WB.
Telephone No: 033-2577- 2482/0686/4055
www.rtcer.gov.in, Email: dctc-er@dcmsme.gov.in

PHOTO**

(2 Nos.)

APPLICATION FORM FOR
MANAGEMENT DEVELOPMENT PROGRAMME

(Period From _____ to _____)

Name of the Course: One Week Management Development Programme on Laboratory QMS & Internal Audit as per IS/ISO/IEC 17025:2017　　　　**Venue: MSME-TC, Kolkata**

		First Name	Middle Name	Last Name
1.	**Name of the Candidate (in BLOCK LETTERS as per Item No.8)***			
	In Hindi			
2.	**Name of the Father * In English**			
	In Hindi			
3.	Gender	Male / Female		
4.i.	Address*			
	City :	District / State :		
	Pin Code:	Mobile No. *:		
ii.	**E-mail address***			
5.	Age as on De. 2024:	Date of Birth:		
6.	Highest Educational Qualifications			
7.	**Identity Document Details ***	Certificate Name	Number	Date
8.	MSME Reference Udyam No.			

Social Status (please (√) tick the appropriate column)*

9.	**General**	**O.B.C.**	**S.C.**	**S.T.**	**Minority (Christian/Muslim etc.)**	**Physically Handicapped**

10.	Trainee Objective* (please (√) tick the appropriate column)	Self-Employment	Wage Employment	Not yet decided
11.	Course fee (Cash / DD)	Amount	DD Number	Drawn on

* ALL THE PARTICULARS SHOULD BE FILLED IN COMPULSORY. Attach copy of the documents.

**Two Passport size photographs are required, one should be pasted on the application and the other photograph mentioning your Name clearly on backside (To be attached).

Date:　　　　　　　　　　　　　　　　　　　　　　　**Signature of the candidate.**

Programme Coordinating Officer: Shri Alak Kr. Mitra, Asstt. Director (Gr.-I), IEDS / Shri Suvankar Santra, Asstt. Director, IEDS .