



सेन्ट्रल टूल रूम एन्ड ट्रेनिंग सेन्टर, कोलकाता
भारत सरकार की सोसायटी
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
CENTRAL TOOL ROOM & TRAINING CENTRE, KOLKATA
Government of India Society
Ministry of Micro, Small & Medium Enterprises



ISO 9001 : 2015
OHSAS 18001 : 2007
ISO 29990 : 2010
CERTIFIED

Ref No. CTTC/Admn./30/2019-20

Dated :- 16.03.2020

CIRCULAR

This is with reference to the email dated 14/03/2020 received from O/o the D.C. (MSME) Govt. of India, New Delhi and the approval of the Chairman TCs / SS&DC (MSME) the following decision has been taken as a precaution against spread of COVID – 19:

- i. Till 31st March 2020 all the classes will be suspended.
- ii. The staff & faculties will continue to attend the TCs with all precautions.
- iii. Efforts will be made to continue sending study material etc. through emails / on line learning.

The Centre will stop gathering to avoid mass gathering activities in the centre along with all precautionary measures which we have discussed & decision taken on 14/03/2020 (Saturday) and communicated to all concerned.

The above holidays to the students will be compensated during Semester Vacation etc. by conducting extra classes.

This has to be adhered with immediate effect.

Debdutta Guha
(General Manager)

(DEBDUTTA GUHA)
General Manager MSME Tool Room
(Central Tool Room & Training Centre)
(Govt. of India Unit) Ministry of MSME
Bonhooghly Industrial Area, Kol-700108

Copy to: 1) Shri Satinder Singh, Asst. Director, O/o D.C. (MSME) GoI –for kind information please.

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